



Park City Prep Charter School

1550 State Street Bridgeport, CT 06605
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www.parkcityprep.org

Board of Directors Meeting

MINUTES

1/19/2023

The meeting commenced at 5:35 pm.

- **Attendance:** Thyjuan Rosario, Monica Gonzalez, John Bryk, Vicky Boudreau, Chris Van Etten, David Figueora, Lorraine Moore, Bruce Ravage.
- **Excused:** Jennifer O'Dean & Ana Sousa Martins
- **Absent:** Angel Blackmon
- **Public Session:** No public presence
- **Minutes of December 1, 2022 Meeting** – Previous meeting minutes were approved. Motion to approve the minutes was made by Chair John Bryk and seconded by Secretary Vicky Boudreau. The minutes were approved unanimously by all present.
- **Financials**
 - Per pupil payment has increased over last year and will be increasing for next year, as well, based upon the weighted funding formula.
 - All financials are in order. Expenses are consistent with expectations.
- **Director's Update** – Reported by Executive Director Bruce Ravage:
 - **Audit for 2021 -2022**
 - Was completed by our accountants and has been submitted.
 - One remaining stage to the process needs to be completed – Federal Single Audit Filing Requirement. We are waiting for a response for them to finish the filing.
 - **Charter Renewal**
 - We completed the first three stages of the process – 1) submission of required documents & artifacts; 2) visit by CSDE team; 3) public hearing. The final stage will be a visit by members of the CT State Board of Education this month.
 - The State Board will vote on our charter renewal at its March meeting.
 - **Next Generation Accountability 2021 – 2022**
Park City Prep outperformed every other charter school in Bridgeport, as well as far-

outperformed the Bridgeport School District.

- **Staffing**
 - A new science teacher has been hired for 8th grade.
 - We continue to search for a new 8th grade math teacher.
 - As our grade 4 expands next year, we are also seeking to hire one or two additional teachers for that grade for next year.
- **Student Recruitment for 2023 – 2024**
 - Student recruitment has begun for next year. Over 3,000 mailings have been sent to families of students currently in grade 3 and grade 4 in the Bridgeport Public Schools.
 - Our current, single 4th grade class will move up to next year's grade 5. Most of the remaining vacancies will be filled by students from last year's grade 4 waiting list.
 - There will be a new lottery to fill the new 4th grade class for 2023 – 2024.
 - A small number of places will be offered to students for grades 6, 7 and 8, to replenish seats lost through normal attrition.
- **Old Business** – None
- **New Business**
 - **Additional Classroom Space for Grade 4** - There is a space for additional classrooms above our cafeteria. The space can accommodate 2 classroom, teacher space and bathrooms.
 - **Visits to Our School**
 - Steven Tracy, Former, Interim Superintendent of Fairfield Schools, will be visiting our school January 24th.
 - ISAAC Charter School (New London, CT) will be visiting our school in February.

Next Meeting: March 23, 2023

Meeting adjourned at 6:27 pm